

# SKILLS CATALOG

WAREHOUSE WORKER, PACKER,  
PRODUCTION LINE WORKER



**PROJECT  
AION**

Iceland   
Liechtenstein  
Norway grants



# Iceland Liechtenstein Norway grants

The AION project benefits from a grant of € 195828 received from Iceland, Liechtenstein and Norway under the EEA Grants.

The aim of the project is to develop a comprehensive, systemic model of preparation for professional activity of people with deeper intellectual disabilities.

Preparation of professional laboratories with training programs and methodology.

Development of a coherent and systemic strategy for supporting the employment of people with intellectual disabilities on the labor market in cooperation with the District Labor Office in Sosnowiec.

Working out a path of professional development and a strategy of inclusion in the open and / or protected labor market, taking into account the educational, legal, organizational housing for schools, people with disabilities, public institutions and entrepreneurs that can potentially employ people with disabilities.

Skills catalog  
**Warehouse worker, packer, production line worker**

1. I can place products and objects into cartons, boxes and crates
2. I can prepare parcels for shipment (weighing, wrapping, labeling)
3. I can unpack and sort parcels

**RATING:**

**green color** – task completed correctly

**Red colour** – you should continue to practice the skill

The student can start learning the next skill when both assessments (self-assessment and teacher feedback) are green.

**I CAN PLACE PRODUCTS AND OBJECTS INTO CARTONS, BOXES AND CRATES**

Level 1

<b>Skill</b>	<b>Self-esteem</b>	<b>Information from the teacher</b>
I distinguish materials needed to pack items (cardboard, protective fillers, foils, adhesive tapes)		
I can distinguish waste paper fillers that secure products in cartons		
I can match the size of the packaging to the size of the product		
I know the safety rules when performing work		

## I CAN PLACE PRODUCTS AND OBJECTS INTO CARTONS, BOXES AND CRATES

Level 2

<b>Skill</b>	<b>Self-esteem</b>	<b>Information from the teacher</b>
I can assemble a cardboard box myself according to the instructions		
I independently prepare the workstation, I know what I will need when packing products		
I independently select the type of filling that secures the product in the box		
I clean up after I finish packing and put away tools and materials		
I secure products in boxes with fillers (wood wool, airbags, eco-locks, sprinklers, bubble wrap)		
I follow safety rules		

## I CAN PREPARE PACKAGES FOR SHIPPING

Level 1

<b>Skill</b>	<b>Self-esteem</b>	<b>Information from the teacher</b>
I know what materials and tools are needed to prepare a package for shipping (tapes, foils, labels, labellers)		
I distinguish types of foil and labels (stretch foil, protective foil, bubble foil, warning labels for packages)		
Recognizes types of warning labels (do not throw, glass, etc.)		
I know where to put the shipping address label		
I can place the parcel on the appropriate pallet		
I know the safety rules		

## I CAN PREPARE PACKAGES FOR SHIPPING

Level 2

<b>Skill</b>	<b>Self-esteem</b>	<b>Information from the teacher</b>
I can independently prepare a workstation, tools and materials needed to prepare a package for shipping		
I can independently secure an item in a box, package or crate		
I can stick labels in the right place		
I can secure the package from the outside using tapes and foil		
I know where to place the package ready for shipping		
I can clean my workplace		
I follow safety rules while walking		

## I CAN UNPACK AND SEGRE PACKAGES

Level 1

<b>Skill</b>	<b>Self-esteem</b>	<b>Information from the teacher</b>
I can sort objects according to various features, e.g. color, type, size		
I know what tools to use to unpack a pallet or a box with packages		
I know how to move packages using safety rules		
I know the safety rules when working on unpacking and sorting parcels		



## I CAN UNPACK AND SEGRE PACKAGES

Level 2

<b>Skill</b>	<b>Self-esteem</b>	<b>Information from the teacher</b>
I can read information from labels on parcels		
I can unpack a pallet myself using appropriate tools		
I know where to throw away materials left after unpacking packages		
I can sort parcels by category		
I can put items on the appropriate shelves		
I work in accordance with safety rules		