

## Work training program

for students of a special school preparing for work with moderate or severe intellectual disabilities and for students with multiple disabilities

### **The program was developed on the basis of the regulation:**

Regulation of the Minister of National Education of February 14, 2017 on the core curriculum for pre-school education and the core curriculum for general education for primary schools, including for students with moderate or severe intellectual disabilities, general education for first-cycle vocational schools, general education for a special school preparing for work and general education for post-secondary schools.

[Dz.U. z 2017, item 356](#)

### **General goals:**

1. shaping a positive attitude towards work in terms of motivation, competence and performance;
2. acquiring basic knowledge about work and getting to know typical work situations;
3. teaching how to perform various tasks in accordance with the student's preferences and predispositions;
4. mastering basic skills and work activities;
5. preparing students to run a household;
6. understanding occupational health and safety issues;
7. developing job search skills and using various sources of knowledge;
8. preparation to undertake independent or supported work in an individually tailored position on the open or protected labor market;
9. satisfying the cognitive and social needs of students by providing them with conditions for purposeful and socially useful activity.

**Specialty: CAR WASH EMPLOYEE**

**Graduate profile:** A student who has mastered the skills of a car wash employee is able to effectively wash cars, communicate with customers and manage appointments. Knows the rules of work at a car wash, uses a computer and telephone to make appointments. He is well prepared to perform his duties, ensuring customer satisfaction and efficient work organization.

Educational material		Specific objectives	Detailed learning outcomes. After completing the classes, the student is able to (depending on the student's individual psychophysical capabilities resulting from the certificate and IEPT):
Work of a car wash employee	k n o w l e d g e	<ul style="list-style-type: none"> <li>● Getting to know how to work at a car wash and the rules in force there.</li> <li>● Developing customer contact skills</li> <li>● Familiarization with the use of a computer and an application for saving appointments</li> <li>● Become familiar with using the telephone to make appointments</li> </ul>	<ul style="list-style-type: none"> <li>● The student knows what work and his workplace are like and knows the duties he will perform</li> <li>● The student is able to greet the client and explain the scope of services he will provide</li> <li>● The student is able to operate a computer and save visits on the platform</li> <li>● The student is able to answer the phone or messenger to arrange an appointment</li> </ul>
	s k i l l s	<ul style="list-style-type: none"> <li>● Effective communication with car wash employees and customers in order to learn about the scope of duties that will be performed and collect keys from the car</li> <li>● Getting to know the structure of a car</li> <li>● Familiarization with activities performed when cleaning and washing a vehicle</li> <li>● Familiarization with the work and operation of devices at the car wash</li> </ul>	<ul style="list-style-type: none"> <li>● The student knows what his scope of work will look like and is able to collect the keys from the client and knows what to do with them</li> <li>● The student can distinguish the body from the chassis</li> <li>● The student knows what his work will look like and will distinguish between washing a vehicle and cleaning the interior</li> </ul>

			<ul style="list-style-type: none"> <li>The student can independently operate a Karcher and a vacuum cleaner</li> </ul>
Vehicle cleaning	k n o w l e d g e	<ul style="list-style-type: none"> <li>Getting to know the chemicals used when washing a vehicle and the order in which the service is performed</li> </ul>	<ul style="list-style-type: none"> <li>The student knows basic chemistry and the order of performing activities:                             <ol style="list-style-type: none"> <li>Pre-spraying - TFR, active foam</li> <li>Spraying rims and tires - Acid, Iron</li> <li>Flushing the car</li> <li>Washing in two buckets</li> <li>Flushing the vehicle</li> <li>Shining the vehicle - hydrowax</li> <li>Drying the vehicle</li> </ol> </li> </ul>
	s k i l l s	<ul style="list-style-type: none"> <li>Getting to know the chemicals used when cleaning the inside of a vehicle</li> </ul>	<ul style="list-style-type: none"> <li>The student is able to independently select the chemicals and the order of work when cleaning the interior                             <ol style="list-style-type: none"> <li>Vacuuming</li> <li>Cleaning plastics and nooks and crannies</li> <li>Polishing plastics</li> <li>Window cleaning</li> <li>Shining tires</li> <li>Shining external plastics</li> </ol> </li> </ul>
Completion and cleaning of the workstation	k n o w l e d	<ul style="list-style-type: none"> <li>Acquiring knowledge about the rules of maintaining order after work.</li> <li>Developing knowledge regarding contact with the customer, including providing information about the scope of services, issuing keys and collecting fees.</li> <li>Familiarization with procedures related to closing the facility.</li> </ul>	<ul style="list-style-type: none"> <li>The student knows where to put away used chemicals and hide equipment after work.</li> <li>The student understands how to inform the client about the activities performed and the payment procedure for the service.</li> <li>The student knows the procedures for closing the facility, turning off the equipment and activating monitoring.</li> </ul>

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	s k i l l s	<ul style="list-style-type: none"> <li>● Acquiring the ability to leave order after work is completed.</li> <li>● Developing the ability to contact the customer in order to inform him about the scope of services that have been performed, the issuance of keys and payment for the service.</li> <li>● Familiarization with activities related to closing a facility.</li> </ul>	<ul style="list-style-type: none"> <li>● The student is able to put away the chemicals used when cleaning the vehicle and hide the equipment.</li> <li>● The student is able to inform the client about the activities he has performed and inform him about the payment for the service.</li> <li>● The student knows how to close the facility, turn off the equipment and turn on monitoring.</li> </ul>

**Iceland**   
**Liechtenstein**  
**Norway** grants

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The AION project benefits from a grant of € 195828 received from Iceland, Liechtenstein and Norway under the EEA Grants.

The aim of the project is to develop a comprehensive, systemic model of preparation for professional activity of people with deeper intellectual disabilities. Preparation of professional laboratories with training programs and methodology. Development of a coherent and systemic strategy for supporting the employment of people with intellectual disabilities on the labor market in cooperation with the District Labor Office in Sosnowiec. Working out a path of professional development and a strategy of inclusion in the open and / or protected labor market, taking into account the educational, legal, organizational housing for schools, people with disabilities, public institutions and entrepreneurs that can potentially employ people with disabilities.